



Martin Luther Academy exists to nurture students spiritually, emotionally, and academically.

Before / After School Care Procedures and Costs 2020-2021 School Year

- Daily Procedure:
 - Before School Care (BSC) – Students are welcome to attend before school, starting at 7:00 am. Students are dismissed from BSC @ 7:45 am.
 - In the morning, if the STOP sign is in the school door window, parents need to bring their student into BSC and charges will be incurred; if the GO sign is in the window, students can enter and go directly to their classroom.
 - After School Care (ASC) runs from 3:00-5:30 on regular Monday through Friday.
 - ASC – If your student has not been picked up by 3:15pm, they will automatically go into ASC.
 - Please send a healthy snack for your child(ren).
 - The Front Door Code will be provided at the beginning of the school year.
- Cost:
 - Daily BSC Cost is \$1.50 for the first student and \$0.50 for each additional student in your family.
 - Arrive anytime between 7:00 – 7:45 am and the charge will be issued.
 - Daily ASC Cost is \$1.50 for each ½ hour per student until pick up (no later than 5:30 pm unless prearrangements are made- late fees are applied if pick up is after 5:30 pm)
 - ASC begins at 3:00 pm
 - A minimum amount of income is needed to make this program viable, so If there is too low of participation, charges may be increased to keep the program in place.
 - Billing is done monthly
 - **If more than one month balance is due, BSC or ASC cannot be used until past-due balance is paid.**
- Late Pickup Fee begins @ 5:31pm
 - **Base charge is \$10 and \$.50 per minute charge per student.**
 - **Please call/text** the ASC staff when you know you'll be late.
- Credit Card Payment Option
 - Credit card payment is accepted in the school office for after school care bill.
 - There is a **2.83% convenience fee** charge on every transaction.
- Location:
 - Before and After School Care is held in the lunchroom
 - Before School Care – walk in student(s) and sign-in is required by parent /authorized person
 - After School Care – come in to pick up student(s) and sign-out is required by parent/authorized person
- Staffing:
 - MLA Teacher BSC