## **MLA Auction 2017 Item Procurement**

We need you to help us get items for the 2017 auction. There are two ways to gather items for our auction.

- 1) Buy items –If you see a great deal, you can purchase an item and donate it. Holiday sales and clearance sales can be a great way to get items at a deep discount. Your donation to the auction is tax deductible.
- 2) Procure items Many businesses are happy to donate to a non-profit organization. All you have to do is ask. Take one of our procurement letters, along with an auction donation form to a business you frequent, and ask!

But how do I know where to go, and if someone has already asked? This year we are providing you with an ideas list.

- Simply visit <a href="http://bit.do/MLAauction2017">http://bit.do/MLAauction2017</a>
- -Visit one of the locations on the list, or any other business.
- Comment on the document add what was donated or if your request was denied, your name, and any additional comments.
- -We will get notification of your comments and approve them. (The approval process eliminates the worry that you might "mess the list up © ) Then, they will appear for anyone to see.
- Feel free to add additional locations/businesses to the list.

Hopefully the master list will help to give you ideas and curb any worry that you are duplicating visits.

Please be aware that many companies donate a certain amount per calendar year, so January is a great time to make requests!

Questions, email us at MLAEagleAuction@gmail.com

Thank you in advance for helping to make our auction a success!

The 2017 Auction Committee